

**Seneca Falls Library Board of Trustees**  
**Meeting Minutes**

March 17, 2025 – 5:30 PM

Present: Maggie Carson, Marie Leo, Jeanmarie Burke, Kelly Redder, Chetta Brown, Deb Jones, Haidee Oropallo, Laurie Lorenzetti, Jan Driscoll and Kristin Sandroni

Absent: Dan Babbitt, Sr.

Staff: Jenny Burnett and Lori Stoudt

- 1.) Public Comment – no public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board
  - a.) President's Report
    - i.) Motion to approve Treasurer, Margaret Carson, as a signatory on all library bank accounts. Kelly Redder moves. Jeanmarie Burke seconds. All in favor. Motion passes.
  - b.) Treasurer's Report
    - i.) See Treasurer's Report, March 17, 2025
  - c.) Director's Report
    - i.) See March 17, 2025 Library Director Report
    - ii.) Hayleigh Flesch and Cassidy Attanasio have submitted their resignations from their positions at the Seneca Falls Library.
    - iii.) Emergency HVAC repairs are needed - Pump is failing. Coils within boilers need to be replaced. Cooling coils are broken and need to be replaced. Daikin Applied has provided a quote of \$4,264.00

Motion to have HVAC repairs made at a cost of \$4,264.00. Maggie Carson moves. Chetta Brown seconds. All in favor. Motion passed.

- 4.) Committee Reports
  - a) Buildings and Grounds
    - i) See Buildings and Grounds Report, March 2025
    - ii) Motion to undergo roach preventative treatment. Chetta Brown moves. Maggie Carson seconds. All in favor. Motion passes.
    - iii) Motion to install Narcan distribution box in the bathroom area. Deb Jones moves. Haidee Oropallo seconds. All in favor. Motion passes.
    - iv) Motion to allot \$10,000 for wall-mounted computers using Bonafiglia Family Foundation grant funds. Laurie Lorenzetti moves. Chetta Brown seconds. All in favor. Motion passes.
  - b) Policy and Ethics - none
  - c) Strategic Planning / Finance - none
  - d) Audit
    - i) The February audit was completed
  - e) Personnel
    - i) Motion to promote Ashley Turner from Library Clerk to full-time, Circulation Supervisor. Deb Jones moves. Marie Leo seconds. All in favor. Motion passes.

- f) Fundraising
  - i) Please continue approaching friends throughout the year to ask them to become Members.
  - ii) Discussion regarding creating a different price point for existing Giving Tree
  - iii) Jenny Burnett is working on creating a Brew Fest fundraiser at Del Lago in November 2025.
- g) Board Membership
  - i) 7 potential board members for 4 potential spots.
  - ii) Consider becoming an officer in 2025/6 term – Kelly will be stepping down as VP in June 2025.
  - iii) April 26<sup>th</sup> – Antonio Varacalli awards and community angels - nominations wanted

5.) Motion to approve committee reports. Maggie Carson moves. Kristin Sandroni seconds. All in favor. Motion passed.

6.) Approval of minutes of February 17, 2025 board meeting. Haidee Oropallo moves. Marie Leo seconds. All in favor. Motion passed.

Adjourned 7:00 PM

Next meeting: April 21, 2025

Approved by the board 21 April 2025:

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Jeanmarie Burke, Secretary