

Seneca Falls Library Board of Trustees
Meeting Minutes

February 17, 2025 – 5:30 PM

Present: Maggie Carson, Marie Leo, Jeanmarie Burke, Dan Babbitt, Sr., Kelly Redder, Chetta Brown, Jan Driscoll, Deb Jones and Laurie Lorenzetti

Absent: Haidee Oropallo, Kristin Sandroni and Molly Telarico

Staff: Jenny Burnett and Lori Stoudt

- 1.) Public Comment – no public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board
 - a.) President’s Report
 - i.) Treasurer, Molly Telarico has resigned, effective immediately.
 - ii.) Motion to appoint Maggie Carson as Treasurer for the remainder of the term, through June 2025. Deb Jones moves. Kelly Redder seconds. All in favor. Motion passed.
 - iii.) Due to the conflict of interest associated with becoming Treasurer, Maggie Carson will step down from the Audit Committee. Kelly Redder will fill the vacant Audit committee position.
 - b.) Treasurer’s Report
 - i.) See Treasurer’s Report, January 2025
 - c.) Director’s Report
 - i.) See February 2025 Library Director Report
 - ii.) Motion to confirm the hiring of Marsela Leverone as a full-time evening Clerk. Laurie Lorenzetti moves. Chetta Brown seconds. All in favor. Motion passed.
 - iii.) See Annual Report for Public and Association Libraries - 2024
Motion to approve the 2024 NYS Annual Report. Deb Jones moves. Jeanmarie Burke seconds. All in favor. Motion passed.
 - iv.) See community Annual Report for 2024
Motion to approve the Community Annual Report for 2024. Laurie Lorenzetti moves. Kelly Redder Seconds. All in favor. Motion passed.
 - v.) See Proposal for Digitization of Seneca Falls Yearbooks
Motion to allow Jenny Burnett to apply for the Mynderse Yearbook Digitization Grant. Dan Babbitt, Sr. moves. Jan Driscoll seconds. All in favor. Motion passed.
 - vi.) eRate funding (reduced rate on internet services) and construction grants may be impacted in 2025 by changes in the federal government
 - vii.) Please review the Library Materials Challenges Policy and Request for Reconsideration of Library Material form
 - viii.) Immigrations and Customs Enforcement, law enforcement and all other entities must supply a subpoena for any personal data requests and/or security camera footage.
 - ix.) FLLS Library Directors will receive training regarding ICE in March 2025.
- 4.) Committee Reports
 - a) Buildings and Grounds

- i) See February 2025 Building and Grounds Report
- b) Policy and Ethics - none
- c) Strategic Planning / Finance - none
- d) Audit
 - i) January 2025 audit is complete
- e) Personnel
 - i) The committee met to present Jenny Burnett's evaluation
- f) Fundraising
 - i) Please present the names of 10 people to receive Membership Drive materials
 - ii) Cart Book Sale is currently in progress
 - iii) Loose Change fundraiser is currently in progress
 - iv) Jenny Burnett will email a fundraising schedule for 2025 to the board soon
- g) Board Membership
 - i) Officers terms end in June. Please let Kelly Redder know if you are interested in being an officer
 - ii) Kelly Redder will be asking former board members who are eligible to return if they are interested in serving on the board again
 - ii) Motion to accept Molly Telarico's resignation as a trustee and officer. Kelly Redder moves. Dan Babbitt, Sr. seconds. All in favor. Motion passes.

5.) Motion to approve committee reports. Kelly Redder moves. Dan Babbitt, Sr. seconds. All in favor. Motion passed.

6.) Approval of minutes of January 20, 2025 board meeting. Dan Babbitt, Sr. moves. Kelly Redder seconds. All in favor. Motion passed.

Adjourned 6:40 PM

Next meeting: Monday, March 17, 2025

Approved by the board 17 March 2025:

Jeanmarie Burke, Secretary