Seneca Falls Library Board of Trustees
Meeting Minutes
September 15, 2025 – 5:30 PM

Present: Marie Leo, Jeanmarie Burke, Dan Babbitt, Sr., Deb Jones, Haidee Oropallo, Martin Toombs, Mari Sandroni, Laurie Lorenzetti, Maggie Carson and Kristin Sandroni

Absent: Robert Kernan, Jan Driscoll, Kelly Redder and Chetta Brown

Staff: Jenny Burnett and Lori Stoudt

1.) Public Comment – no public present
2.) Review of potential conflicts of interest – none
3.) Reports to the Board
   a.) President's Report
      i) Training with Sarah Glogowski from FLLS has been postponed to the October 20th meeting from 5:30 – 6:30 PM.
   b.) Treasurer's Report
      i.) See Treasurer's Report, August 2025
   c.) Director's Report
      i.) See September 2025 Library Director Report
      ii.) Closure request on October 16th for Fire Alarm Install, plus light bulb change and fixture evaluation by Caratozzolo Electric
      iii.) Closure at 5:00 PM on December 5th for Cookie Walk/Kids Holiday Market for setup

      Motion to close on October 16th until at least 4:00 PM and on December 5that 5:00 Pm. Mari Sandroni moves. Jeanmarie Burke seconds. All in favor. Motion passed.

4.) Committee Reports
   a) Buildings and Grounds
      i) See Buildings and Grounds Report: September 2025
   b) Policy and Ethics
      i) See Sick Leave Policy
      ii) See Conflict of Interest
      iii) See Temporary Safety Practices

      Motion to approve the Sick Leave, Conflict of Interest, and Temporary Safety Practices policies. Deb Jones moves. Marty Toombs seconds. All in favor. Motion passed.

   c) Strategic Planning / Finance - none
   d) Audit - none
   e) Personnel
      i) See Personnel Committee Report, September 15, 2025
      ii) Marie Leo will share the job descriptions with the board via email
   f) Fundraising
      i) The committee met and discussed the roles of the Fundraising committee and the Library Director.

ii) Discussed the need for fundraising at the library. The committee is working in tandem with Treasurer, Robert Kernan.

iii) Cocktails & Hors oeuvres fundraiser - Tickets and Raffle Baskets in process.

5.) Motion to approve committee reports. Laurie Lorenzetti moves. Mari Sandroni seconds. All in favor. Motion passed.

6.) Approval of minutes of August 2025 board meeting. Haidee Oropolla moves. Jeanmarie Burke seconds. All in favor. Motion passed.

7.) Motion to adjourn the meeting. Mari Sandroni moves. Jeanmarie Burke seconds. All in favor. Motion passed.

Adjourned 6:05 PM

Next meeting: October 20, 2025.

Approved by board on October 20, 2025:

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Deb Jones, Secretary