

Seneca Falls Library Board of Trustees
Meeting Minutes
May 18, 2026 – 5:30 PM

Present: Maggie Carson, Marie Leo, Martin Toombs, Jeanmarie Burke, Laurie Lorenzetti, Chetta Brown, Haidee Oropallo, Robert Kernan, Mari Sandroni and Deb Jones

Absent: Dan Babbitt, Sr., Jan Driscoll and Kristin Sandroni

Staff: Jenny Burnett and Lori Stoudt

- 1.) Public Comment – no public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board
 - a) President’s Report
 - i.) The resignation of Kelly Redder, effective immediately, was presented to the Board.
 - ii.) Laurie Lorenzetti will fill the vacant position on the Audit committee created by Kelly’s resignation.
 - iii.) Marie Leo will fill the vacant position on the Board Membership committee created by Kelly’s resignation.
 - iv.) Motion to approve Upstate Temperature Control HVAC annual service contract at a rate of \$3,350. Jeanmarie Burke moves. Chetta Brown seconds. All in favor. Motion passes.
 - b) Treasurer’s Report
 - i.) See Treasurer’s Report, April 2026
 - c) Director’s Report
 - i.) See May 2026 Library Director Report
 - ii.) Gabriela Concepcion will not be joining us as a Substitute Clerk

Motion to accept resignation of Gabriela Concepcion. Deb Jones moves. Marie Leo seconds. All in favor. Motion passes.

- 4.) Committee Reports
 - a) Buildings and Grounds
 - i) See Buildings and Grounds Report, May 2026
 - ii) Motion to approve backflow repair at a cost of \$2,748.32. Marty Toombs moves. Chetta Brown seconds. All in favor. Motion passes.
 - b) Policy and Ethics
 - i.) See Disaster Policy, Pandemic Policy and Pandemic Plan

Motion to approve the Disaster Policy. Deb Jones moves. Bob Kernan seconds. All in favor. Motion passes.

Motion to approve Pandemic Policy. Laurie Lorenzetti moves. Maggie Carson seconds. All in favor. Motion passes.

Motion to approve Pandemic Plan. Chetta Brown moves. Jeanmarie Burke seconds. All in favor. Motion passes.

- c) Strategic Planning / Finance – No report
- d) Audit
 - i) The audit of May records was completed
- e) Personnel
 - i) Staff shirts have been ordered
- f) Fundraising
 - i) See May 2026 Fundraising Committee Report
- g) Board Membership – no report

5.) Motion to approve committee reports. Mari Sandroni moves. Marty Toombs seconds. All in favor. Motion passed.

6.) Approval of minutes of April 2026 board meeting. Maggie Carson moves. Haidee Oropallo seconds. All in favor. Motion passed.

7.) Motion to adjourn. Laurie Lorenzetti moves. Chetta Brown seconds. All in favor. Motion passes.

Meeting adjourned 6:14 PM

Next meeting: Monday, June 15, 2026

Approved by board on _____ :

Deb Jones, Secretary