

Seneca Falls Library Board of Trustees
Meeting Minutes

August 17, 2026 – 5:30 PM

Present: Marie Leo, Martin Toombs, Jeanmarie Burke, Mari Sandroni, Deb Jones, Dan Emmo, Kristin Sandroni, Dan Babbitt, Sr., and Robert Kernan

Absent: Laurie Lorenzetti, Jan Driscoll and Chetta Brown

Staff Present: Jenny Burnett and Lori Stoudt

- 1.) Public Comment – no public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board
 - a) President's Report
 - i.) See 2026-27 Board of Trustees list
 - ii.) See 2026-2027 Committee Membership list
 - a. Jeanmarie Burke accepted the Audit Chair position
 - iii.) Motion to override the tax-levy limit. Deb Jones moves. Dan Babbitt, Sr. seconds. All in favor. Motion passes.
 - iv.) Trustees are required to complete two hours of training plus the Sexual Harassment training annually. Please complete these before December 31, 2026.
 - v.) The Board was reminded that outstanding annual Code of Ethics and Conflict of Interest disclosures still require a signature from select Trustees.
 - b) Treasurer's Report
 - i.) See Treasurer's Report, July 2026 Financials
 - c) Director's Report
 - i.) See August 2026 Library Director Report
- 4.) Committee Reports
 - a) Buildings and Grounds
 - i.) The Board addressed improper signage mounting in the Littlejohn Conference Room, noting tape damage to the newly painted walls. Alternative mounting solutions and posting guidelines were discussed.
 - b) Policy and Ethics
 - i.) See Seneca Falls Library Investment Policy

Motion to approve the SFL Investment Policy. Marty Toombs moves. Jeanmarie Burke seconds. All in favor. Motion passes.
 - ii.) The Committee will meet to review and discuss the draft of the Personnel Policy required for compliance with New York State regulations.
 - c) Strategic Planning / Finance

- i.) The Strategic Planning/Finance Committee will meet in late October 2026 to discuss the 2027 draft budget. Prior to this meeting, the Personnel Committee should meet to determine staff compensation adjustments.
 - d) Audit
 - i) The July audit was completed
 - e) Personnel
 - i) The board discussed staff shirts and dress code.
 - f) Fundraising
 - i) See the August 2026 Fundraising committee report
 - ii) The Board acknowledged a generous contribution from Stacey Alessio and Tom Lombardo, who made a donation to the Seneca Falls Library in honor of their wedding guests.
 - iii) The Board discussed strategies for showcasing local authors, including the possibility of hosting a dedicated author fundraising event.
 - g) Board Membership – none
- 5.) Approval of minutes of June 15, 2026 board meeting. Dan Emmo moves. Mari Sandroni seconds. All in favor. Motion passed.
- 6.) Approval of Annual Board of Trustee Meeting Minutes. Dan Babbitt moves. Jeanmarie Burke seconds. All in favor. Motion passes.
- 7.) Motion to approve committee reports. Mari Sandroni moves. Dan Babbitt seconds. All in favor. Motion passes.
- 8.) Motion to adjourn. Kristin Sandroni moves. Mari Sandroni seconds. All in favor. Motion passes.

Meeting adjourned 6:52 PM

Next meeting: Monday, September 21, 2026

Approved by board on _____ :

Deb Jones, Secretary