

Seneca Falls Library Board of Trustees
Meeting Minutes

September 21, 2026 – 5:30 PM

Present: Marie Leo, Martin Toombs, Jeanmarie Burke, Mari Sandroni, Deb Jones, Dan Babbitt, Sr., Jan Driscoll, Chetta Brown, Dan Emmo, Kristin Sandroni and Robert Kernan

Absent: Laurie Lorenzetti

Staff: Jenny Burnett and Lori Stoudt

- 1.) Public Comment – no public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board
 - a) President's Report
 - i.) Ying Quartet concert on September 25, 2026 at 5:30 PM
 - ii.) Chetta Brown is the new chairperson for the Audit Committee
 - iii.) The Board was reminded to complete the required annual Sexual Harassment Prevention training.
 - b) Treasurer's Report
 - i.) See Treasurer's Report, August 2026 Financials
 - c) Director's Report
 - i.) See September 2026 Library Director Report
 - ii.) Staff Updates:
 - a. Emery Hall's position changed from full time to part time
 - b. We are hiring for temporary part-time and permanent full-time positions.
 - iii.) See Board Proposals: Optimization of Operating Hours and Discontinuation of Sunday & Service and Door Count Summary & Analytics Report 2026

Motion to discontinue Sunday operating hours. Marty Toombs moves. Chetta Brown seconds. All in favor. Motion passes.

- 4.) Committee Reports
 - a) Buildings and Grounds
 - i.) See Building and Grounds Report, September 2026
 - b) Policy and Ethics
 - i.) The Policy Committee will review the Long-Range Plan, with a re-approval vote scheduled for the October meeting.
 - c) Strategic Planning / Finance
 - i.) Currently developing the 2027 budget. Salary projections are needed from the Personnel committee
 - d) Audit
 - i.) The August audit was completed
 - e) Personnel
 - i.) See Full-Time Circulation Supervisor 2026

Motion to approve the reestablishment of the Supervisor position. Marty Toombs moves. Mari Sandroni seconds. All in favor. Motion passes.

- f) Fundraising
 - i) See Fundraising Report, September 2026
- g) Board Membership – none

- 5.) Motion to approve committee reports. Deb Jones moves. Dan Babbitt seconds. All in favor. Motion passes.
- 6.) Approval of minutes of August 17, 2026 board meeting. Mari Sandroni moves. Kristin Sandroni seconds. All in favor. Motion passed.
- 7.) Motion to adjourn. Chetta Brown moves. Marie Leo seconds. All in favor. Motion passes.

Meeting adjourned 6:08 PM

Next meeting: Monday, October 19, 2026

Approved by board on _____ :

Deb Jones, Secretary