

Seneca Falls Library Board of Trustees
Meeting Minutes

October 19, 2026 – 5:30 PM

Present: Marie Leo, Martin Toombs, Jeanmarie Burke, Mari Sandroni, Deb Jones, Dan Babbitt, Sr., Laurie Lorenzetti, Jan Driscoll, Dan Emmo, and Robert Kernan

Absent: Chetta Brown and Kristin Sandroni

Staff: Jenny Burnett and Lori Stoudt

- 1.) Public Comment – no public present
- 2.) Review of potential conflicts of interest – none
- 3.) Reports to the Board
 - a) President's Report – no report
 - b) Treasurer's Report
 - i.) See Treasurer's Report, September 2026 Financials
 - c) Director's Report
 - i.) See October 2026 Library Director Report
 - ii.) Hoopla Digital demonstration
 - iii.) United Way presented a proposal to replace the current Narcan access cases with an automated vending machine. Following discussion, the board reached a general consensus not to approve the request.
- 4.) Committee Reports
 - a) Buildings and Grounds
 - i.) See Building and Grounds Report, October 2026
 - ii.) Elevator contract with TK Elevator

Motion to approve the TK Elevator contract at \$1,548 per year. Dan Babbitt moves. Mari Sandroni seconds. All in favor. Motion passes.
 - iii.) Roof repair quote from Chrisanntha Construction for \$10,940.

Motion to accept the repair quote at \$10,940. Mari Sandroni moves. Marty Toombs seconds. All in favor. Motion passes.
 - b) Policy and Ethics
 - i.) See The Seneca Falls Library Long Range Plan, 2026-2030
 - ii.) Motion to approve the updated Long Range Plan. Jan Driscoll moves. Bob Kernan seconds. All in favor. Motion passes.
 - c) Strategic Planning / Finance
 - i.) Preparation for the 2027 budget is currently underway. An initial draft will be distributed at the November meeting.
 - d) Audit
 - i.) The September audit was completed
 - e) Personnel
 - i.) The scheduled discussion of the employee handbook changes has been tabled.

- ii) The Board was informed that New York State requires adoption of a new Personnel Policy prior to year-end. The Policy Committee is currently drafting the policy and will ensure its provisions are fully incorporated into the Employee Handbook.
- iii) Hiring of Full-Time Clerk, Madison Cosentino
Motion to approve the hiring of Madison Cosentino for the Full-Time Clerk position. Marty Toombs moves. Dan Babbitt seconds. All in favor. Motion passes.
- iv) Part-time clerk, Emery Hall will be leaving our employment
Motion to accept Emery Hall's resignation. Marty Toombs moves. Dan Emmo seconds. All in favor. Motion passes.
- f) Fundraising
 - i) See Fundraising Report, October 2026
 - ii) Discussion of Local Author Day fundraiser.
 - iii) Discussion of Golf Tournament fundraiser idea.
- g) Board Membership – none

- 5.) Approval of minutes of September 21, 2026 board meeting. Laurie Lorenzetti moves. Mari Sandroni seconds. All in favor. Motion passed.
- 6.) Motion to approve committee reports. Marty Toombs moves. Bob seconds. All in favor. Motion passes.
- 7.) Motion to adjourn. Jan Driscoll moves. Deb Jones seconds. All in favor. Motion passes.

Meeting adjourned 6:45 PM

Next meeting: Monday, November 16, 2026

Approved by board on _____ :

Deb Jones, Secretary